

# BID REQUEST

for



***Public Access at Navy Pier Marina: Steel Entry Gates & Screen Panels***  
***Navy Pier, Chicago***

**Navy Pier Inc.**

600 E Grand Avenue

Chicago, IL 60611

November 5, 2024

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# SUMMARY

BID REQUEST Information:	
<b>BID REQUEST Title:</b>	<b><i>Public Access at Navy Pier Marina: Steel Entry Gates &amp; Screen Panels</i></b>
<b>Date Issued:</b>	November 5, 2024
<b>Contact Person:</b>	Dan Mitchell
<b>Email Address:</b>	<a href="mailto:dmitchell@navypier.org">dmitchell@navypier.org</a>
<b>Proposals Due:</b>	November 27, 2024 at 3:00PM
<b>Project Completion:</b>	December 31, 2024 (Unless otherwise required by vendor and approved by NPI)

## PROJECT BACKGROUND

### Objectives

Provide all materials necessary to complete work specified in Section 05 74 00 of as part of EXHIBIT 1, Public Access at Navy Pier Marina: Steel Entry Gates & Screen Panels Specifications. Scope of work includes, but is not necessarily limited to, furnishing the following materials and appurtenances necessary for the provision of complete prefabricated, prefinished stainless steel, ornamental metal gates and screen panels with all required hardware components included, complete as shown and specified. The access control system shall be a hard-wired lock with security code entry system with anti-passback capabilities, locally programmable code access and lock out system. Deliver to specified location for receipt by project partner and installation/shimming by others.

### Specification Documents

Interested firms should contact Dan Mitchell via email at [dmitchell@navypier.org](mailto:dmitchell@navypier.org) to request copies of EXHIBITs 1–4.

## SCHEDULE

### BID REQUEST Schedule

BID REQUEST Release Date:	November 5, 2024
Vendor Questions Due:	November 12, 2024, at 3PM
Responses to Vendor Questions:	November 18, 2024
Proposal Due Date & Time:	November 27, 2024, at 3PM

## Estimated Project Schedule

Award Date:	December 2, 2024
Order Finalized:	December 3, 2024
Contract Executed:	December 3, 2024
Components Delivered:	December 31, 2024 (Unless extension otherwise required by vendor and approved by NPI)
Project Completion:	April 30, 2025

## STATE OF ILLINOIS FUNDING REQUIREMENTS

### Projects Utilizing State of Illinois Funds

This project will utilize State funds and must comply with 2 CFR 200.317 to 200.326 of the Uniform Guidance Procurement Standards. Neither the state nor federal government will be a party to the eventual contract and are not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from said contract.

### Contract Provisions for non-State Entity Contracts Under State Awards

Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

All contracts in excess of \$10,000 must address termination for cause and for convenience by NPI including the manner by which it will be affected and the basis for settlement.

*Clean Air Act* (42 U.S.C. 7401-7671q.) and the *Federal Water Pollution Control Act* (33 U.S.C. 1251-1387), as amended. All respondents agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-767 lq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

*Debarment and Suspension* (Executive Orders 12549 and 12689) A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

*Steel Products Procurement Act* (30 ILCS 565/1 *et seq.*) The Respondent hereby certifies that any steel products used or supplied as part of this BID REQUEST shall be manufactured or

produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565/1 *et seq.*).

## GENERAL INFORMATION

### Pre-Submittal Question Period

The pre-submittal Question Period will allow Respondents to address any questions to NPI surrounding the requested services outlined within the BID REQUEST and accompanying EXHIBITS.

### Examination of Documents

The Respondent is responsible for reviewing and understanding the required services and other contents outlined within the BID REQUEST and accompanying Exhibits in their entirety. NPI recommends that Respondents completely review the proposed work specifications and be familiar with any local conditions affecting the requested services.

### Submittal Requirements

Responses to this BID REQUEST should be completed in a clear and concise manner and **MUST** include the following:

- Cover/Transmittal Letter which gives an overview of the Respondent's company including the type of services offered and the number of years it has been in business.
- A completed and signed BID REQUEST Bid Form by a company representative authorized to bind the proposing company contractually, with his/her contact information.
- Firm fixed costs of all work described herein.
- Bid price must include all costs, including but not limited to equipment, overhead/profit, and shipping.
- Baseline Schedule that complies with the completion dates listed in this BID REQUEST. Schedule must also show major milestone dates for production and delivery.
- M/WBE certificates (if applicable).

### Evaluation Criteria

The contract will be awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the BID REQUEST, is the lowest in price. This procurement is one component in a larger project subject to a State of Illinois Business Enterprise Program Utilization Plan. Good-faith efforts will be made meet the State of Illinois Business Enterprise Program Utilization Plan as required by NPI's Grant Agreement. Achieving these goals may require awarding a bid that is not lowest in price insofar as it is within a reasonable average range in comparison to all other bids received and responsive.

## Minority-Owned/Woman-Owned Business Enterprise (M/WBE) Goals & the State of Illinois Business Enterprise Program

Proposals by M/WBEs are strongly encouraged, but not required. In alignment with the State of Illinois Business Enterprise Program Utilization Plan, the larger project, of which this BID REQUEST is a component part, has a goal to utilize at least 1% M/WBE. Only those M/WBE subcontractors listed in the State of Illinois Commission on Equity and Inclusion's Certified Firms Directory are eligible to count toward this goal. A list of approved Transportation, Shipping, and Freight firms accompanies this BID REQUEST as EXHIBIT 4 – Approved M/WBE Shipping Vendors. Proposals must include documentation verifying that vendors are certified M/WBE vendors. The amount of M/WBE participation shown in the Cost Proposal submitted by the Respondent during the proposal process will need to be met by the Respondent if selected. While not a primary evaluation criterion, Respondent's proposed M/WBE vendor participation amounts and how these impact the overall project's goals will be considered material to the proposal.

## Communication, Interpretation and Addenda

No Respondent is entitled to rely upon any oral interpretation by NPI or its representative concerning the meaning of this BID REQUEST. This BID REQUEST and any addenda will be available by contacting Dan Mitchell. It is the Respondent's responsibility to obtain any addenda that may be subsequently issued.

All requests for interpretation and questions must be made in writing (email is acceptable) and submitted no later than November 12, 2024 at 3:00PM to:

Mr. Dan Mitchell  
Vice President of Design & Construction  
[dmitchell@navypier.org](mailto:dmitchell@navypier.org)  
Navy Pier  
600 East Grand Avenue  
Chicago, IL 60611

## Withdrawal of Proposals

Respondents may withdraw their submitted proposal at any time prior to the time specified as the closing time for the receipt of proposals. However, no respondent shall withdraw nor cancel their proposal for a period of sixty (60) days after the said closing date for the receipt of proposals nor shall the successful Respondent withdraw nor cancel nor modify their proposal after having been notified that the said proposal has been accepted.

## Rejection of Proposals

Navy Pier Inc. reserves the right to reject any and/or all proposals and to waive irregularities and informalities in the submittal and evaluation process. This BID REQUEST does not obligate NPI to pay any costs incurred by the Respondent in preparation and submission of their Proposals. Furthermore, the BID REQUEST does not obligate NPI to accept or contract for any expressed or implied services.

# BID FORM

NAVY PIER, INC.

*Public Access at Navy Pier Marina: Steel Entry Gates & Screen Panels*

PROPOSAL SUBMITTED TO:

Daniel Mitchell  
Vice President of Design & Construction  
600 E. Grand Ave.  
Chicago, IL 60611  
[dmitchell@navypier.org](mailto:dmitchell@navypier.org)

**PROJECT:**

Navy Pier, Inc.  
Public Access at Navy Pier Marina: Steel Entry Gates & Screen Panels  
600 E. Grand Ave.  
Chicago, IL 60611

**SUBMITTED BY:**

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(Company Name)

---

(Street Address)

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(City, State, Zip)

---

(Telephone)

Operating as (strike out conditions that do not apply) an Individual, a Corporation, organized and existing under the law of the State of \_\_\_\_\_, a Partnership, a Joint Venture consisting of the firms of

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**BASE BID PROPOSAL:**

1. In response to your invitation to submit a proposal for the execution of all work described by the information contained in the BID REQUEST; and having carefully examined the aforesaid drawings, specifications and other related documents and addenda thereto, the undersigned Bidder hereby proposes and agrees to provide all labor, materials, equipment, transportation, and other facilities as necessary and/or required for the complete and satisfactory execution of the work for which this proposal is submitted, for the lump-sum consideration as stated hereinafter:
2. Bidders must show bid amount in both words and figures. In case of discrepancy, amount shown in words shall govern.

**BASE PROPOSAL:**

3. Bidder agrees to perform all base bid work described and shown in the BID REQUEST for the sum of:
4. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).  
(in writing) (in figures)



5. Breakdown of Proposal by Area and Scope:

	Item	Unit Cost	Units	Qty	Extension (\$)	MBE (\$)	WBE (\$)
1	Steel Entry Gates (including all required hardware components)		count				
2	Steel Screen Panels (including all required hardware components)		count				
3	Access Control System (including all required hardware components)		count				
<b>TOTALS:</b>							
					<b>M/WBE TOTAL (%):</b>		

**ADDENDA ACKNOWLEDGEMENT:**

6. The undersigned acknowledges receipt of the following addenda:

(List by number and date appearing on each addendum. If all addenda are not acknowledged, the bid will be considered irregular).

ADDENDUM NO. \_\_\_\_\_

DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_

DATED \_\_\_\_\_

7. The undersigned agrees to complete all work required by the contract dates.

**GENERAL STATEMENT:**

8. The undersigned has checked all of the figures contained in this proposal and further understands that the Owner will not be responsible for any errors or omissions made therein by the undersigned.
9. The undersigned agrees to assist and cooperate with the Owner in preparing the formal Contract, and shall execute same and return it to the Owner along with insurance certificates and a detailed schedule of values, as may be required by the specifications and other Contract Documents, within 10 days following its receipt.
10. The undersigned further agrees to begin work on said contract as soon as practicable after receipt of purchase order or, in any case the undersigned fails or neglects to appear within the specified time to execute the Contract, the undersigned will be considered as having abandoned it.
11. It is understood that the right is reserved by Owner to reject any or all proposals, to waive all informalities and irregularities in connection therewith, and to award a contract for any part of the work or the project as a whole. It is agreed that this proposal may not be withdrawn for a period of 60 days after it has been opened, without permission to the Owner.
12. The undersigned declares that the person(s) signing this proposal is/are fully authorized to sign on behalf of the named firm and to fully bind the named firm to all the conditions and provisions thereof.
13. It is agreed that no person(s) or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the Contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.
14. It is agreed that the undersigned has complied or will comply with all requirements concerning licensing and with all other local, state, and national laws, and that no legal requirements have been or will be violated in making or accepting this proposal, in awarding the Contract to him, or in the prosecution of the work required there under.

15. The undersigned certifies that the below company or person is not barred from bidding on the contract as a result of a conviction for either bid-rigging or bid rotating under Article 33E of the Criminal Code of 1961.
  
16. Navy Pier, Inc. is tax exempt. A copy of tax exception certificate has been provided with EXHIBIT 2.
  
17. NPI maintains a minority and female owned business enterprise procurement program for work it undertakes. Additionally, as this project is partially funded through a grant awarded by the State of Illinois Department of Commerce and Economic Opportunity, NPI must make good faith efforts to meet the assigned Business Enterprise Program goals. To this end, Bidder must include certifications to indicate whether it is a certified M/WBE vendor or if it plans to utilize M/WBE vendors as subcontractors. The amount of M/WBE participation shown in the proposal submitted by the Bidder will need to be met by the Bidder if selected.

**BIDDER SIGNATURE:**

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

(Person signing this Proposal must be either the Owner, Partner or Corporate Officer)

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

## EXHIBITS

1. Public Access at Navy Pier Marina - Steel Entry Gates & Screen Panels Specifications
2. NPI Tax Exempt Certificate
3. NPI Basic Ordering Agreement v1.2
4. Approved M-WBE Shipping Vendors